



Cheltenham Town FC Academy Job Advert

We are seeking an innovative, forward thinking and hardworking coach. Who can create a positive learning environment to join our workforce and to help develop our academy players in the foundation and youth development phases.

See the attached job description and person specification.

If you meet the qualification criteria and feel you have the relevant experience and evidence to meet the job description and person specification, please apply by email with a CV and a covering letter.

Cheltenham FC values diversity and difference. We welcome applicants from all sections of the community, therefore all applicants will be asked to complete a diversity monitoring form so that we can monitor whether we are attracting interest from a diverse range of candidates. It will not affect your application in any way.

Closing date for applications: 7th December 2018

Antoine Thompson
Academy Manager
Antoine.thompson@ctfc.com

We are committed to safeguarding and promoting the welfare of children and expect all our staff to share this commitment. This post will be subject to an enhanced DBS check.

Cheltenham Town Football Club Academy



Job Description and Person Specification

Job Title	Academy Coach
Responsible to	Lead Phase Coach and Head of Academy Coaching
Build Relationships with	Internal: Academy Manager, Lead Phase Coaches, Coaches (Part Time), Heads of Department and Players. External: Opposition staff, FA, FAYCD, and PFA.
Salary	Competitive

Job Description	
Location	Cheltenham Town FC Training Ground, Cheltenham, GL51 9RX
Working Pattern and Work base	Part time Coaching a minimum of two midweek evening sessions per week and manage a home or away fixture on Sunday.
Travel	Regular travel to fixtures, meetings and other events in conjunction with the performance of the duties detailed below.
Overall purpose of the job	To coach and improve the tactical knowledge, technical, physical, psychosocial skills (individual and team) of our academy players whilst adhering to the academy playing and coaching philosophy.
Key Tasks & Responsibilities	<p>Personal Development Undertake self-development to ensure knowledge in relation to all aspects of your role is up-to-date and forward thinking:</p> <ul style="list-style-type: none"> • Attend CPD events both internal and external to maintain your FA coaches licence • Provide occasional cover for absent coaches <p>Coaching Curriculum, Playing and Coaching Philosophy Ensure the academy's coaching curriculum is consistently delivered in line with the academy's playing philosophy and coaching philosophy:</p> <ul style="list-style-type: none"> • Complete matchday/individual objectives on a match basis • Adhere to matchday and training protocol <p>Games Programme</p> <ul style="list-style-type: none"> • Ensure all signed players participate in a minimum of 50% in every match over the season

	<p>Psychological programme</p> <ul style="list-style-type: none">• Understand what workshops are being delivered to players on the 5Cs in line with the psychological programme and adapt match day objectives to suit <p>Sports Science & Medicine</p> <ul style="list-style-type: none">• Communicate with academy physio on a weekly basis on player's physical progress and check PMA for player injury status <p>Reviews</p> <ul style="list-style-type: none">• Complete players' training and match minutes and feedback• Review ILPs and set new targets (if required) every 6/12 weeks• Attend multidisciplinary reviews• Attend three sit down player and parent reviews and complete academy player competencies performance review on PMA <p>Such other duties as may be appropriate to achieve the objectives of the post and to assist the Academy Manager.</p>
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Person Specifications (Essential)

Qualifications	<ul style="list-style-type: none"> • UEFA B Coaching Licence • FA Youth Award (or working towards) • Safeguarding and Protecting Children • Basic First Aid for Sport (BFAS)
Required Experience	<p>Experience of working in at least 1 of the following roles:</p> <ul style="list-style-type: none"> • A football coaching role • A mentoring/coaching role <p>Knowledge and/or experience of at least 3 of the following:</p> <ul style="list-style-type: none"> • The process of learning in young people (pedagogy) • Football coaching • Managing people • Sports Psychology <p>ICT experience of PMA, excel, word and any other software as required to carry out the duties required for the job.</p>
Personal Qualities	<ul style="list-style-type: none"> • Excellent communication and customer service skills • Have a flexible attitude to work • Ability to work on own initiative and as part of a team • Have a polite and courteous manner • Be organised and have good time management skills • The ability to meet stringent deadlines • Be able to adapt to different and changing situations • Have the drive and enthusiasm to set high standards and achieve company objectives • Have a personable approach
Other Requirements	<ul style="list-style-type: none"> • Have a full clean driving licence • DBS clearance
Safeguarding	<ul style="list-style-type: none"> • To have due regard for safeguarding and promoting the welfare of children and young people and to follow the child protection procedures adopted by the FA and the club.